Greetings! Thank you for your interest in serving on the Board of Directors of Newark Day Nursery & Children’s Center. By supporting our mission and upholding our values of diversity, quality, community, accessibility, and life-long learning, Board members help to improve the lives of the children and families we serve.

Board member requirements include:

1. **Commitment**. Effective board members are committed to NDNCC’s mission. They understand the mission, identify with it, articulate it, and defend it with passion. If selected, membership is a two-year term.
2. **Knowledge**. An effective board member understands the essential workings of a corporate organization and knows the basics of a tax-exempt corporation.
3. **Participation**. Effective board members listen, request information, read what they receive, ask questions, weigh answers, and make reasoned decisions. Participation includes serving on at least one committee (Executive, Development, Finance, or Governance).
4. **Alertness**. The effective board member is alert to signs of trouble. When signs of trouble are observed, effective board members take steps to resolve the trouble.
5. **Avoiding Conflicts of Interest**. Effective board members avoid any real, potential or perceived conflict of interest as part of their duty of loyalty.
6. **Establishing Management Performance Standards**. Effective board members establish management performance standards and hold management accountable to meet those standards. This sometimes-difficult task must be done as a matter of fiduciary obligation. The effective board member does not allow deference to friendship interfere with responsibilities to assess, select, demand, and support effective management.
7. **Making personally meaningful charitable contributions to NDNCC**. Financial contributions from 100% of the Board reflect support and belief in the organization’s mission and encourage continued support from external contributors.

The following questions are designed to help us better understand your skills and experiences. While we often look for new members who possess specific skills that would benefit NDNCC, the most important qualities of any Board member are a dedication to children and a commitment to our mission of providing the highest quality early childhood and school age services to educate, enrich, and inspire children and youth from culturally and economically diverse families.

We look forward to getting to know you, and appreciate your desire to serve.

***Applicants: Please complete the application (attached additional paper if necessary), attach your most current resume, and return to NDNCC via email (***[***jbowen@newarkdaynursery.org***](mailto:jbowen@newarkdaynursery.org)***) or fax (302-738-8441).***

Name: Click here to enter text.

Home/Cell Phone: Click here to enter text. Business Phone: Click here to enter text.

Email address: Click here to enter text.

Address: Click here to enter text.

City: Click here to enter text. State: Click here to enter text.Zip: Click here to enter text.

Current Employer: Click here to enter text.

Position: Click here to enter text.

Please list any previous board membership experience: Click here to enter text.

Please list any volunteer projects with which you have been actively involved: Click here to enter text.

How did you hear about Newark Day Nursery and Children’s Center?: Click here to enter text.

Why are you interested in our organization?: Click here to enter text.

Please list any specific skills or area(s) of expertise that you feel can be of value to NDNCC: Click here to enter text.

Based on what you know about NDNCC, do you foresee any conflicts of interest in serving on the Board of Directors?: Click here to enter text.

Are you able to commit to a two-year term board membership to NDNCC? Yes No

***I have read and agree to the above referenced board member requirements and acknowledge my willingness to volunteer accordingly.***

Applicant Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

**NDNCC** **Board Use ONLY**

□ **Nominee has had a personal meeting with either the Executive Director, board chair, or other board member.**

Date \_\_\_\_\_\_\_\_\_\_ Initials:\_\_\_\_\_\_\_\_\_\_\_\_\_

**□ Nominee reviewed by the Governance committees.**

Date \_\_\_\_\_\_\_\_\_\_ Initials:\_\_\_\_\_\_\_\_\_\_\_\_\_

□ **Nominee attended a board meeting.**

Date \_\_\_\_\_\_\_\_\_\_ Initials:\_\_\_\_\_\_\_\_\_\_\_\_\_

□ **Nominee interviewed by the board.**

Date \_\_\_\_\_\_\_\_\_\_ Initials:\_\_\_\_\_\_\_\_\_\_\_\_\_

□ **Accept**  □ **Pend** □ **Decline**

**Term Start Date:\_\_\_\_\_\_\_\_\_\_\_**

**Justification**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Action taken by the Board** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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